

Awards Committee

The Awards Committee annually selects recipients for the Transportation Leadership Award, Transportation Engineer of the Year Award, Distinguished Service Award and Emerging Professional.

The Chairperson of the Awards Committee is appointed by the President and will in turn select six members (one from each state) to serve on the Committee. Each Committee member is to serve non-concurrent three-year terms. Each year, two of the members should be replaced with new members from the states losing their representation.

Charter/By-Laws Committee

This Committee is responsible for evaluating the present Charter and By-Laws and advising the Board regarding requested or required changes in the Charter and By-Laws.

Chronicle/NEITE Newsletter Committee

The New England Section publishes a newsletter called the New England Chronicle approximately four times annually. The Chronicle contains advance notices of Section meetings, news of interest to transportation engineers in New England, reports from the NEITE Executive Board, advertisements of employment opportunities, news of members and a directory of suppliers and consultants active throughout New England.

Continuing Education Committee

The Continuing Education Committee provides educational opportunities for the Section members through training courses and seminars. Working with the Program Committee, and the state and student chapters, the committee develops an annual training program designed to provide exposure to a variety of topics and meet the expressed desires of the membership.

Emerging Professionals Group

The Emerging Professionals Group (EPG) consists of Section members under 35 years old. The EPG provides a forum for members to take a leadership role in a Section committee that can lead to a rewarding experience and a sense of accomplishment at the early stage of an ITE career. Meetings should be held regularly that provide an opportunity for development of a program, and to provide a social atmosphere for the Group. Occasionally, the Group should invite more experienced ITE members to make presentations and to encourage interaction with the general membership.

Goals and Objectives Committee

The Goals and Objectives Committee shall be chaired by the Vice President and its Committee members should include two Senior Directors and the Chairperson of the Technical Committee. The Committee is to identify the direction of the Section for the upcoming year through a list of goals to be accomplished by the Board. The Vice President shall prepare a Draft Goals and Objectives by the September meeting, for the forthcoming year.

Historian

The Section Historian is responsible for preserving and maintaining records and memorabilia associated with the Section's history, including issues of the New England Chronicle. The Historian will prepare a history of the Section on request of the Board.

Industrial Support Committee

The Industrial Support Committee is charged with serving as a sounding board for various vendors and consulting firms of the Section, securing ads for the "Professional Services Directory" of the Chronicle, and serving as a liaison between the Section and all of the industry affiliates that are associated and involved with the Section activities such as meetings. When the New England Section hosts the District 1 Meeting, the Industrial Support Group may assist the Chairman with equipment displays, a portion of the technical program and some of the social functions.

Legislative Liaison Committee

The Legislative Liaison Committee serves as connection to the legislative issues that are constantly being viewed by the States and Municipalities within the Section. The Committee shall invite representatives from each State within the Section. The Committee Chairman shall invite selected members from each State to become a member of the Committee. The Chairman shall be an advocate for transportation policy in each State in the Section.

Membership Committee

The Membership Committee is responsible for promoting ITE membership among transportation professionals in the New England States and for maintaining a current list of Section members and their addresses. The Membership Committee will assist any New England Section member, or potential member, with questions or problems concerning ITE memberships. The Membership Committee works closely with the Secretary and Treasurer to share membership lists and lists of delinquent members. The Membership Committee shall try to organize a visit to all student chapters in the Section.

Nominating Committee

The President appoints this three-member Committee, including its Chair. Members should serve no longer than three years and each year at least two members should be replaced. The Committee is encouraged to seek nominees for Director from amongst the Committee Chairpersons.

Past Presidents Council

This group consists of all past presidents of the New England Section. Its Chairperson is selected by the council and represents the Council with full voting rights on the Section's Executive Board. In addition, the Council often acts as an advisory group to the Section's Board, and undertakes special projects at the Board's request.

Program Committee

The Program Committee is responsible for assisting with the arrangements for Section meetings. Usually a local host coordinates the meeting arrangements and arranges the technical program. A critical responsibility of the Program Committee is developing the technical program for Annual Meeting in December which should be coordinated with the Continuing Education Committee.

The Program Committee will assist the local host and provide technical program assistance. The Committee is also responsible for long-range planning of meetings, locations, and programs, excluding the Northeastern District Annual Meeting.

Public Relations Committee

This Committee is responsible for the dissemination of technical material to both the general public and Section membership through the use of technical bulletins and audio visual presentations. The Committee is also responsible for preparing the updates to the Section Directory and Handbook on an annual basis. The Committee shall work with local media for Section meetings to increase the visibility of the transportation profession. The Committee shall coordinate with the meeting organizers to provide additional media and visibility to the meeting. This includes notifying ITE International of the planned Section meetings.

Scholarship Committee

This Committee oversees the award process for the Thomas E. Desjardins Memorial Scholarship and the fundraising/financial aspects of the scholarship fund. Preference for this award is given to a college junior or senior student(s) of high moral character and with high academic achievement who also has involvement in extracurricular activities. However,

individuals other than college junior and senior students may be selected. Applicants should demonstrate a strong commitment to the discipline of Transportation Engineering in their coursework and outside activities. The scholarship award shall be for a single academic year, with applications due in September and the award granted in December at the Section Annual Meeting. There shall be no restriction as to the location of residence and high school attendance, but the recipient must be a student at an accredited Civil Engineering school in one of the New England States. Funds are raised through donations and an annual golf tournament.

The funds for the Scholarship Committee shall be managed by the Board with the Committee Chairman appointed by the Board on an annual basis. Application for the Scholarship award shall be due in September and the award(s) will be granted at the Section Annual Meeting in December.

Student Chapter Liaison

The student chapter liaison is the point of contact between the NEITE Board of Directors and the student chapters. The liaison keeps the student chapters informed about scholarship and award opportunities and encourages students to attend NEITE meetings and other events.

Technical Committee

The primary objective of the Technical Committee is to encourage membership participation in the technical activities of the New England Section. This is accomplished via various channels, one of which traditionally has been through membership participation on technical projects.

The Board or Committee may identify one or more technical projects to pursue. The Committee Chair or membership may suggest additional topics for investigation. The Board should give direction to the Technical Committee when necessary.

The Committee will prepare research findings, technical project conclusions or interim results available in published form. Dissemination of the material produced will typically occur through issues of the Chronicle, online, by separate mailing or be presented at Section events.

Website Committee

The Section established a website in the fall of 2000. The volunteer Web Coordinator will design and maintain the Section's website and provide assistance to state and student Chapters as necessary. The Executive Board, Chapter leadership and membership shall assist the Web Coordinator by providing content for the site, such as meeting notices, news, annual election information and contact information. Further, the Web Coordinator assists the Board with electronic mailings of Section news and events. The Section Treasurer ensures that all web hosting costs are paid in full every January. Currently the Section hosts websites for the New Hampshire, Connecticut and Vermont Chapters.