



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



Internal/External Job Posting

Requisition #: 180002D2
Posting Date: April 24, 2018
Closing Date: Open Until Filled
Official Title: Transportation Program Planner III
Functional Title: Transportation Program Planner III
Location: District Four – Arlington
Vacancies: 1
Salary: \$63,011.62 - \$87,731.54
Schedule: Full-Time
Shift: Day
Bargaining Unit: E
HR Generalist: Alvin Rivera
Diversity Officer: Derrick Mann – 857-368-8541
ADA Coordinator: John Lozada – 857-368-8541

The selected applicant will report to the District Planning Coordinator and will perform the following duties:

Serves on the advisory committee and reviews documents for corridor studies, major investment studies and feasibility studies.

Acts as the District Bicycle and Pedestrian Planning Coordinator by advising municipalities and other interested parties on the requirements for accommodations, attending planning meetings for bicycle and pedestrian facilities and coordinating facility planning activities to insure each facility fits into the overall bicycle and pedestrian plan and also complies with MassDOT Healthy Transportation Policy Directive P-13-0001.

Reviews right-of-way canvasses for conflicts between the property requested and any highway use foreseen and in the planning process.

Reviews and comments on environmental documents for private development that access or abut State Highway. Reviews permit applications for compliance to the Massachusetts Environmental Policy Act (MEPA).

Acts in a planning liaison capacity by reviewing Regional Planning Agencies' certification documents, attending MPO meetings, reviewing MassDOT Advertising lists for TIP inconsistencies.

Reviews project initiation requests for completeness, appropriate funding category and regional significance as seen by the local planning agencies. Completes project initiation documentation including evaluations for projects deemed to be feasible and viable.

First consideration will be given to those applicants that apply within the first 14 days.

For purposes of bargaining unit designation, Unit 9 is equivalent to MassDOT Unit E.

Minimum Entrance Requirements:

Applicants must have at least (A) four years of full-time, or equivalent part-time, professional or technical experience in urban planning, regional planning, land use planning or transportation planning, and (B) of which at least two years must have been in a professional capacity, or (C) any equivalent combination of the required experience and the substitutions below.

Substitutions:

I. A Bachelor's degree with a major in urban or regional planning or transportation, civil or environmental engineering may be substituted for a maximum of two years of the required (A) experience.*

II. A Graduate degree with a major in urban or regional planning or transportation, civil or environmental engineering may be substituted for maximum of three years of the required (A) experience and one year of the required (B) experience.*

*Education toward such a degree will be prorated on the basis of the proportion of the requirements actually completed.

NOTE: Educational substitutions will only be permitted for a maximum of one year of the required (B) experience.

Special Requirements: Based on assignment, possession of a current and valid Massachusetts Class D Motor Vehicle Operator's license may be required.

For Non-MassDOT Applicants: Applicants for this position must possess a bachelor's degree, or higher, in urban or regional planning, transportation, civil or environmental engineering for this position.

For MassDOT Employees: Applicants for this position must possess a bachelor's degree, or higher, in urban or regional planning, transportation, civil or environmental engineering for this position, or hold a position in the department in the next lower title than the position applied for, in the same or similar career ladder.

An Equal Opportunity / Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.

If you have questions regarding this position, please contact Alvin Rivera, Human Resources Generalist, at 857-368-8558.